

## General Information

---

### Date:

Keio Plaza Hotel Tokyo Venue : June 30(Fri.) - July 1 (Sat.), 2023  
 On-Demand Streaming (Room 1-7): July 14(Fri.) - August 21(Mon.)

### Congress Venue:

Keio Plaza Hotel Tokyo  
 2-2-1 Nishi-Shinjuku, Shinjuku-Ku, Tokyo 160-8330, Japan

### Congress Chairman:

Minoru Tanabe, M.D., Ph.D.  
 (Department of Hepatobiliary and Pancreatic Surgery, Tokyo Medical and Dental University, Japan)

### Theme:

The Spirit of HBP Surgeons

### Official Language:

English

### Wi-Fi:

Public free Wi-Fi is available at Keio Plaza Hotel.  
 SSID: free Danquet - keio plaza hotel  
 Password: 0333440111

### Reception ("Hana", 4F, Main Tower)

- Registration is required on the website regardless of the participation method.
- Details regarding on-line registration is announced in the congress website.
- The Reception Desk (only for name badge printing) will be opened during the following hours.

June 30 (Fri.)	7:15 - 17:30
July 1 (Sat.)	7:30 - 16:00

- Registration Fee:  
 Member/Non-Member: JPY 15,000  
 Residents: JPY 5,000
- Registration Period: June 1 (Thu.) - August 21 (Mon.)

### Residents

Residents are required to submit Student ID or documents certifying their status, after completing on-line registration, to an upload site.  
 Details is announced on the mail after your payment.

### Name Badges

- Receive your badge by scanning the QR Code at the venue you receive by e-mail after your payment.
- Please wear your badge while attending congress sessions and related events.

**Cloakroom (Hotel cloak is available)**

June 30 (Fri.)	7:00 - 20:30
July 1 (Sat.)	7:00 - 17:30

**Sponsored Seminar Tickets' Distribution Desk ("Hana", 4F, Main Tower)**

Numbered tickets will be used to attend the Luncheon Seminars and Special Educational Seminar.

\*The tickets will be issued on a first-come first-served basis. Ticket holders have priority in attending the seminar. When the seminar is fully booked, no more tickets will be issued. Tickets will become void once the seminar starts so be sure to arrive on time.

\*No ticket is required for attending Morning Seminars and Evening Seminars.

June 30 (Fri.)	7:15 - 11:00
July 1 (Sat.)	7:30 - 11:00

**Exhibition**

June 30 (Fri.)	9:00 - 17:00
July 1 (Sat.)	8:00 - 17:00

**Speaker Ready Desk ("Ohgi", 4F, South Tower)**

June 30 (Fri.)	7:15 - 17:30
July 1 (Sat.)	7:30 - 16:00

\*Oral presenters are required to come to the Speaker Ready Desk for a data check-in. Please make sure to check-in at least 30 minutes before session starts.

### **JSHBPS35 App**

The JSHBPS35 App will be available free of charge.

The app contains all the essential information about the Congress:

- Browse sessions by day, topic, type or track.
- Browse the list of speakers, their biographies and which sessions they will be presenting in.
- Create your personal agenda for easy conference attendance.

### **Online Abstract**

Online Abstract will be available from our website.

### **Smoking**

Smoking is prohibited in the venue.

### **No Photos, No Recording**

Photos and recording are prohibited.

### **Cellular Phones**

Using cellular phones during the session is prohibited. Please turn off or set to silent mode during the session.

### **Congress Secretariat**

#### **[During Congress]**

"Keyaki", 4th floor, Main Tower, Keio Plaza Hotel

#### **[Before and After Congress]**

c/o Japan Convention Services, Inc.

Daido Seimei Kasumigaseki Bldg.

1-4-2, Kasumigaseki, Chiyodaku, Tokyo 100-0013

E-mail: [jshbps35@convention.co.jp](mailto:jshbps35@convention.co.jp)